



## Catholic Schools of Eau Claire and Altoona

# INTRODUCING ONLINE STUDENT MEAL PLAN PAYMENTS/BALANCES

As a convenience to parents, Regis High School and Regis Middle School are excited to announce that parents can now add money to their child's food service account online through the Skyward Family Access parent portal they currently use.



### **Online Payments Are Currently Being Accepted**

Parents can make payments online while on their home or work computer, any time of the day. If their child's food service balance is low, it only takes a few minutes to add money to it using their VISA/MasterCard credit or debit card. Payments are made through the student's Skyward Family Access account. A link to Family Access can be found on the school district's website at [www.CASE.k12.wi.us](http://www.CASE.k12.wi.us) or by going directly to <http://in.case.k12.wi.us>.



### **To Make Online Payments The Parent Will Need:**

- **MasterCard or VISA (Debit, Credit or Check Card)** – card number & expiration date
- Child's keypad number used for food service

Payments made through Family Access will immediately be posted to the student's food service account. All credit card statements will show the payment has been made to PayOurSchool.com.

## **Please Visit the C.A.S.E. Website for Future Updates**

Catholic Schools of Eau Claire and Altoona  
2100 Fenwick Ave  
Eau Claire, WI 54701  
(715) 830-2273 (CASE)

## Family Access Meal Payment Instructions

**Login** to Skyward Family Access

Select **“Food Service”** from **“General Information”** menu on the left

View Balance and select **“Make Online Payment”**

**Enter payment amount** and select **“Pay with RevTrak”**

Verify payment amount and select **“Go to Checkout”**

If a **new customer**, select **“I am a new customer”** and enter your **email address**. If a **returning customer** select **“I am a returning customer”** and enter your **email address** and **password**. Select **Sign in**.

**Browse**  
All Products  
Shopping Cart

**Services**  
\*Home  
Contact Us  
My Account  
Password Reminder  
Policies  
Privacy Policy  
Products

VeriSign Secured  
HACKER SAFE  
TESTED DAILY 21-JAN  
Powered by  
RevTrak

**Your Shopping Cart**  
Create an account with us, and make reordering a snap!

Enter your email address:

I am a new customer  
(You'll create a password later)

I am a returning customer  
and my password is

[Sign in using our secure server](#)   
Forgot your password? [Click here.](#)

Enter your **Billing Information, Payment Information,** and **create a password**

Step 1: ViewCart Step 2: Billing Step 3: Shipping Step 4: Receipt

Shopping cart contents:	Price	Qty	Total
Skyward Food Service Payment	\$50.00	1	\$50.00
			<b>Total: \$50.00</b>

[< RETURN TO CART](#)

**BILLING INFO:**

\* First Name:  \* Last Name:   
\* Address 1:  Address 2:   
\* City or Province:  State / Country:  /   
\* Zip Code:  \* Telephone:

**\* PAYMENT INFO:** [?](#)

Credit Card Number:  Cardholder Name: (as printed on card)   
\* Payment Type:  Expires:  /

Verify information for accuracy and select **“Complete Order”**

Payment will be processed and **Receipt** can be viewed and printed. Credit card statements will show payment made to **PayOurSchool.com**.

**Logout**